

AGENDA ITEM 8

Report title: AONB Budget 2018/19 outturn and revised 2019/20

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Funding Officer**

PURPOSE OF THE REPORT:

To provide the Committee with details of the 2018/19 AONB budget outturn and revised 2019/20 budget

RECOMMENDATION:

(1) that the Committee notes the report and approves the revised 2019/20 budget

Background

The 2019/20 budget has been revised to take into account of a number of changes and to enable effective delivery of the AONB Business Plan.

Arnside & Silverdale AONB Budgets - 2018/19 outturn and revised 2019/20

| | 2018/19 Budget reported to March meeting | 2018/19 outturn | 2019/20 budget agreed Mar 19 | 2019/20 budget revised Sept 19 |
|--|--|--------------------|---------------------------------------|---|
| EXPENDITURE | | £ | | |
| Staff Costs | | | | |
| Salaries, NI, Pensions | 137200 | 136935 | 138200 | 142900 ³ |
| Travel and subsistence | 1100 | 1412 | 1100 | 1100 |
| Training | 1500 | 1664 | 1500 | 1500 |
| Sub-total | 139800 | 140011 | 140800 | 145500 |
| Accommodation / office equipment | | | | |
| Repair and maintenance | 700 | 278 | 700 | 700 |
| Host authority central property charges | 1800 | 2066 | 1800 | 1800 |
| Cleaning | 1000 | 909 | 1000 | 1000 |
| Electricity | 400 | 497 | 400 | 400 |
| Other energy charges | 700 | 942 | 700 | 700 |
| Rent | 3100 | 3120 | 3100 | 3100 |
| Rates | 2300 | 2250 | 2300 | 2300 |
| Water services | 100 | 143 | 100 | 100 |
| Premises insurance | 400 | 364 | 400 | 400 |
| Telephones | 1000 | 429 | 1000 | 1000 |
| Office equipment | 1000 | 65 | 1000 | 1000 |
| Sub-total | 12500 | 11063 | 12500 | 12500 |
| Communications and events | | | | |
| Printing and stationery | 600 | 451 | 600 | 600 |
| Exhibitions and events | 1600 | 1063 | 4600 | 4600 |
| Communications and publicity | 3100 | 2943 | 3100 | 3100 |
| Sub-total | 5300 | 4457 | 8300 | 8300 |
| Partnership running costs | | | | |
| Executive Committee support inc Annual Conference | 1400 | 1240 | 1400 | 1400 |
| NAAONB Membership | 2500 | 2568 | 2500 | 2500 |
| Host authority recharges – Accountancy, internal audit & ICT | 7800 | 6300 | 6500 | 6500 |
| Host authority recharges – other (provided in kind) | 6900 | 8400 | 8700 | 8700 |
| Employee related insurance | 2100 | 2102 | 2100 | 2100 |
| Repair and maintenance (vehicles) | 500 | 961 | 500 | 500 |
| Petrol and derv | 300 | 429 | 300 | 300 |
| Vehicle licence | 200 | 253 | 200 | 200 |
| Transport related insurance | 700 | 747 | 700 | 700 |
| Equipment and tools | 2000 | 429 | 1000 | 1000 |
| PPE (clothing and uniform) | 300 | 275 | 300 | 300 |
| Consultants | 13400 | 12460 | 6700 | 6200 |
| Sub-total | 38100 | 36164 | 30900 | 30400 |
| Other Management Plan Implementation | | | | |
| AONB projects and community engagement programme | 18371 | 14100 | 19082 | 25657 |
| Local Nature Reserves management programme | 22400 | 7158 ¹ | 16100 | 41100 ⁴ |
| Sub-total | 40771 | 21258 | 35182 | 66757 |
| Reserve | | | | |
| Contribution to reserve | 2000 | 5415 | 2000 | 2000 |
| Sub-total | 2000 | 5415 | 2000 | 2000 |
| TOTAL EXPENDITURE | 238471 | 218368 | 229682 | 265457 |

| INCOME | 2018/19 Budget reported to March meeting | 2018/19 outturn | 2019/20 budget agreed Mar 19 | 2019/20 budget revised Sept 19 |
|--|---|----------------------------|---|---|
| Local authority financial contributions | | | | |
| Cumbria County Council | 8805 | 8805 | 8805 | 8805 |
| Lancashire County Council | 8275 | 9000 | 8275 | 8275 |
| Lancaster City Council | 16200 | 16200 | 16400 | 16400 |
| South Lakeland District Council | 11500 | 11500 | 11500 | 11500 |
| Income in advance b/f from previous year <i>plus additional contributions towards increased salary costs</i> | 1800 | 1806 | | 4775 |
| Less Income in advance c/f to following year | | -2725 | | |
| Sub-total | 46580 | 44586 | 44980 | 49755 |
| Other income | | | | |
| Defra grant | 140191 | 140053 | 142602 | 142602 |
| Parish Council contributions and contracting income | 6500 | 7479 | 9500 | 9500 |
| LNR grants income | 22400 | 10827 ¹ | 16100 | 37400 |
| Natural England | 3000 | 3000 | | |
| other grants – Forestry Commission | | 1000 | | |
| Awards for All | 4100 | 4100 | | |
| Light Up Lancaster - Areti Trust grant | | | | 5000 |
| Light Up Lancaster - Wilson Trust grant | | | | 1000 |
| FIT payments | 500 | 526 | 500 | 500 |
| Income in advance b/f from previous year | | | | |
| Income in advance b/f from previous year (LNR budget) | | | | 3700 |
| Less Income in advance c/f to following year (LNR budget) | | -3669 | | |
| Sub-total | 176691 | 163316 | 168702 | 199702⁵ |
| Reserve | | | | |
| Transfer out of reserve | 5000 | 0 | 5500 | 5500 |
| Sub-total | 5000 | 0 | 5500 | 5500⁶ |
| Host authority in kind | | | | |
| Lancaster City Council in kind support | 8400 | 8400 | 8700 | 8700 |
| Lancaster City Council Central property budget | 1800 | 2066 | 1800 | 1800 |
| Sub-total | 10200 | 10466 | 10500 | 10500 |
| TOTAL INCOME | 238471 | 218368 | 229682 | 265457 |

| AONB reserve | 18/19 |
|--|-------------------|
| Balance as at 31/03/18 | 23757 |
| Contribution into reserve | 5415 |
| Less transfer out of reserve | 0 |
| Contribution from Lancaster City Council | 2300 ² |
| balance in reserve at 31/03/19 | 31472 |

NOTES on 2018/19 budget outcome

¹ LNR management programme

Original budget comprised of Annual payments and educational access payments for both Warton Crag and Trowbarrow Countryside Stewardship agreements, plus capital works for Trowbarrow and Income in Advance (IIA) re interpretation work.

The capital works of £4483 are now to be carried out in Year 2 of the agreement (2019); the claim for educational access - estimated at £7100 in original budget, was not processed by Natural England in time to be included in 18/19 and we were advised by LCC Finance to accept the monies into 19/20; not all the interpretation work has been done due to ongoing legal access issues and therefore £3669 treated as IIA for 19/20

Taking into account the above adjustments, the budget of £22400 was reduced by £15200 to £7200.

² AONB Reserve

Lancaster City Council rectified the 17/18 final year-end discrepancy previously reported by making a contribution of the corresponding amount into the AONB reserve.

NOTES on 2019/20 budget changes

³ Salaries

additional salary costs incurred following Helen Rawlinson, the AONB Countryside Officer, taking maternity leave and the subsequent employment of Dougie Watson on a one-year contract

⁴ LNR management programme

- Original budget £16100 re Countryside Stewardship works plus
 - £13500 Gateway to Warton Crag project (*funded by Lancashire County Council and Lancashire Environment Fund*)
 - £7800 education programme working with schools, events, interpretation etc (*funded by the Stewardship educational access monies reported in ¹ above*)

⁵ 2019/20 additional income generated

- Additional contributions from Lancashire & Cumbria County Councils towards additional salary costs £2100
- Gateway to Warton Crag LEF funded project £13500
- 2018 Educational access claim now processed and £7800 received (see ¹ above)
- Light Up Lancaster schools project – successful grant applications to the Areti Trust (£5000) and the Elizabeth & Richard Wilson Charitable Trust (£1000)

⁶ Further in-year adjustments

may be required following the cancellation of the AONB Apple Day (ie events budget may be reduced, with corresponding reduction in general income/transfer out of reserve)