



## Arnside / Silverdale AONB Landscape Trust Management Committee

**Minutes of the meeting held on Tuesday 14<sup>th</sup> August 2018 at 7.30 pm at the Cemetery Chapel, Arnside**

1. **Present:** Fiona Allan, Chairman (FA); Ray Anslow Treasurer, (RA); Colin Peacock, vice chairman (CP); Mike Warren Secretary (MW); Peter Standing, Events Coordinator (PSta); Bob Pickup, Volunteer Reserves Manager (BP); Roger Cartwright (RC); Steve Benner (SB); Liz Anslow, Membership Secretary (LA); Ruth Ainsworth, Editor Keer to Kent; Ann Kitchen
2. **Apologies for absence:** Lucy Barron (LB);
3. **Declarations of interest:** none.
4. **Minutes of meeting 8<sup>th</sup> May 2018.**

Accepted and signed as correct.

### **Matter Arising:**

None beyond actions which were all complete.

### **5. Communications Report:**

A wide-ranging debate was held about the need for communications to be updated in the light of GDPR, the Coldwell appeal etc. and it was **agreed** that SB should coordinate a group to develop ideas such as those presented by PSta and others, with PSta, LA and Anne Kitching as members. It would report when appropriate in advance of the next meeting as well as to the meeting. The need for its continuation and specific leadership was discussed with varying views expressed but it was recognised that its work may stretch at least beyond the next meeting and that SB would develop Terms of Reference and ensure that the committee was kept informed of the group's work. **Action SB et.al.**

### **6. Events report:**

The **Farleton and Hutton Roof Festival** is developing very successfully with the highest ever level of local engagement. Places at the events are being reserved 50/50 for LT members and local residents initially in the light of this. There will be one or two further updates of the programme. Committee members were encouraged to support the festival which provides an excellent opportunity for the Trust to recruit new members and for trustees to gain some experience in the organisation of events.

RC described a recent Arnside Archive event about sailing in the Kent Estuary and PSta suggested that the Trust could repeat this collaboratively. This, along with other water themed events in 2019, would be ideal for promoting the sale of "**Kendal's Port**". 500 copies of this book were delivered at the meeting and will extend the Trust's portfolio of publications. The print run by MTP Press cost £1326 or £2.65 per copy. RA had agreed with PSta that the book could be launched at the Farleton Hutton Roof Festival at a special introductory price of £5.

There had been no more interest in succession for an events leader. Potential helpers had backed off and seem nervous about taking on any role with the name suggesting leadership, chief coordinator or indeed any position assuming overall responsibility for events. Adrian Walker is happy to continue event bookings. As to the way forward PSta recommended that he launch another carefully worded appeal by email and in K2K for a lead/coordinator in the hope that some, as yet undiscovered, talent will emerge. Beyond that the

best that may be achieved will be a loose team of volunteers who each take on some small area. PSta agreed to continue the quest for volunteers, to try to arrange a meeting of interested parties and to make suggestions for the 2019 programme. PSta explained that researching and planning any new 'Meet the Villages' event was a very time consuming but hugely enjoyable undertaking. By contrast repeating the village cycle starting with Meet the Yealands in 2019 would be relatively straightforward because all the organisational templates are still in place from 2012. There are several people in the Yealands who could be recruited to spearhead this event. Silverdale has the strongest base of talented residents of any village and could easily take over a repeat of the Story of Silverdale. Elsewhere things may be a little more challenging. CP acknowledged that some villages were unlikely to be very forthcoming as evidenced by the low level of interest from the residents of Warton. PSta and others stressed the importance of promoting the new reserves at Coldwell and Warton Mires to our membership through special events. Even though it will take a couple of years for the transformation of Warton Mires to be completed the site is already one of exceptional landscape interest and it should host an annual event from early 2019. This will introduce the site to members and give them the opportunity to observe future developments. These reserve based events should be closely linked to the fundraising campaign.

#### 7. Membership Secretary's report:

This was **received** - LA is currently chasing the lapsed members and some have re-joined, some have moved and some have not yet responded. She supported the development of a dedicated website for the Trust, which would ensure privacy requirements could more easily be met. The use of the most up to date database for events communications is settling in but PSta was concerned that some may miss out because they could not be on the database if they had not formally consented. He may use personal contact information to encourage some whom he knows personally and it was **agreed** that this matter would feature in the communications work agreed above as well as dealing as fairly as possible with members without electronic communications. **Action SB et.al.**

#### 8. Reserves Subcommittee report:

This was **received**.

Customary paths are under threat in Warton and on Dallam Tower land, with the latter even installing cameras. RC suggested a meeting with Leighton Hall Estate may be worthwhile and it was suggested that this might be better done by Helen Rawlinson, the newly appointed Countryside officer at the AONB.

BP sought Landscape Trust support for action on the footpath issue and was asked to circulate more information about the paths involved.

RC's offer to assess the Coldwell land for access suggestions was welcomed.

**Action RC**

Difficulties arising in the volunteer Reserves Manager's relationship with Bill Grayson were mentioned. GM and CP had met Bill Grayson to seek a solution and it was suggested that he be asked to retain the grazing on the some of the Coldwell land (which needs to be reviewed in any case) and that BP will deal with Coldwell Parrock and Teddy Heights.

**Action Reserves Group**

The status of Guard Hill was explained: very little work is done by the Trust – usually when no other tasks are required – but it was recognised that the Trust has the benefit of free equipment storage on the site.

BP suggested that the family is awaiting further action from the Trust in respect of the lease arrangement and CP will pursue this again to ensure that the Trust had completed anything outstanding. **Action CP**

#### 9. Reports from other committees:

- (i) **AONB Executive Committee** – Nil in period. It was noted that Dallam Tower now provides a member of this committee through its land agent.
- (ii) **Trowbarrow Advisory Group** – There had been a site meeting with nothing to report.
- (iii) **AONB Planning committee** – Continuing circulation of applications to members. The AONB is bidding for Resilient Heritage Funding
- (iv) FA again described her attendance at a Warton Mires planning group and explained that Natural England is seeking an environmental impact report which will lead to delay in finalisation of the project until next year's grant round.

**10. Chairman's Comments:**

The trustee duties paper was considered and it was recognised that some progress had been made. PSta suggested that there could be benefit in an induction programme for trustees/members. It was recognised that a document detailing the principal areas of operation of the Trust and the current incumbents in the responsible posts could be helpful and that an additional meeting, held on one or more of the reserves, could be useful for learning about the reserves in particular but also allow committee members some less formal time together.

**11. Business Plan report:**

It was **agreed** that the Privacy Statement prepared by LA be adopted and incorporated into the business plan. **Action FA**

The Fund Raising considerations paper was noted as guidance for the appeal. The fund raising appeal, it was recognised, could be launched at the last event of the year as well as through Keer to Kent with an enclosed flyer and on the (potentially) new website.

**12. Grant applications:**

The report was **received**. Adrian Walker was thanked for his report which set out the current status and past history of the new grant scheme. His continuing position as a member of the grants assessment group was agreed with acclamation. MW will notify him. **Action MW**

RA pointed out that the balance in the grant fund shown in the report did not reflect the current year's additional funding of £5000 in total.

**13. Treasurer's report.** This was received.**14. Correspondence and secretary's report:**

This was received. It was **agreed** that the AGM in future should be held a couple of weeks after the publication of the summer edition of Keer to Kent to allow inclusion of papers as required. The notice could still be with the spring edition. MW will develop a draft schedule for next year to take account of this. **Action MW**

Correspondence had been received from Sheila May about the AGM minutes. She pointed out an omission which MW had corrected, suggested that the word "disagreement" was preferable to "dispute" which was accepted. She also said that her statement about an element of the disagreement was not properly recorded. MW said that the changes were to be applied to her view of the issue and did not suggest that the trustees had altered their stance so could be accepted. **Action MW**

It was agreed that the committee minutes should be published on the website after ratification by the following meeting. **Action MW**

**15. AOB:**

Tony Riden's retirement. His contribution was acknowledged with gratitude. Contributions can be made to a leaving gift fund in the AONB office.

A Memorial Book had been discovered in the AONB office, recording contributions to the Trust from formerly very active deceased members. It was agreed that it was worth continuing and RA had prepared a list of potential inclusions. Other can be added. **Action All**

MW described difficulties with the weather stations and will pursue a solution.

**16. Date and time of next meeting:** 7.30pm Second Tuesday quarterly, 13<sup>th</sup> November 2018.  
**2019 schedule. 12<sup>th</sup> February, 14<sup>th</sup> May, AGM 12<sup>th</sup> July, August 13<sup>th</sup>, November 12<sup>th</sup>.**

The meeting closed at 9.47 pm

**17. Signed as a correct record.....**

Fiona Allen, Chairman