



Arnside / Silverdale AONB Landscape Trust Management Committee

Minutes of the meeting held on Tuesday 13th February 2018 at 7.30 pm at the Cemetery Chapel, Arnside

1. Present: Fiona Allen Chairman (FA); Ray Anslow Treasurer (RA); Colin Peacock, vice chairman (PA); Mike Warren Secretary (MW); Bob Pickup, Volunteer Reserves Manager (BP); Peter Stevens (PS); Brenda Penn (BPenn); Ruth Ainsworth (RAin), Editor, Keer to Kent .

Part 1, Reports

2. Apologies for absence: Lucy Barron (LB). Andrew Greenwood (AG); Adrian Walker (AW); Peter Standing, Chairman, Events Committee (PSta); Gary Marsh, Chairman, reserves subcommittee (GM).
3. Minutes of meeting 14th November 2017

Accepted and signed as correct.

Matter Arising:

The new members leaflet was still not done since the communications group had been delayed in its activities. It is hoped that a formal meeting will be held in the next cycle to report to the committee meeting in May

Action BPenn, MW.

LA reported continuing examination of the Dropbox/online file transfer system.

CP advised that others using our database – e.g. AONB, Events organisers – would need a contract for use.

4. Keer to Kent Report:

RAin was welcomed to the meeting and reported good progress on the current edition and developments in prospect. She is happy with the proposed arrangements for an editorial board and reporting of Keer to Kent matters alongside related issues through the communications group in future. She is happy to meet with Colin Patrick to discuss his offer of assistance with the production of the journal and it was also agreed that, given the interesting book reviews produced by him and Sheila May that he be asked to contribute any further ones of interest if willing so to do.

Action MW

MW suggested that new member, James Deboo, who has a background in journalism and publication be invited to contact RAin to discuss potential help and input, recognising that he is heavily committed otherwise.

Action MW

5. Events report:

This was received. It was agreed to proceed with the printing of "Kendal's Port" with the small excess in cost from the original estimate and that it would be offered at £7 (or perhaps £6) per copy – this would cover costs with the sale of a modest proportion of the print run.

Action PS

It was also agreed that PSta's suggestion of village publicity volunteers be publicised via the summer newsletter.

Action MW

6. **Membership Secretary's** report:

This was received - membership now stands at 1,126 (+6)

It was agreed that a cancellation notice be added to all emails to ensure anyone receiving them could let the Trust know that they wished to receive no more emails. Action LA

7. Reserves Subcommittee report:

This was received.

The decisions to allow open public access to reserves (with dogs always on leads) taken at the strategy meeting was ratified.

BP reported that the Steele family was waiting for the Trust to move forward on the leasing of Guard Hill as a reserve by the Trust at a nominal rent, whilst trustees believed the Trust was awaiting action from the Steele family. CP will liaise again with the appointed solicitor to clarify the position so the matter can be completed. Action CP

8. Communications :

See above. It was agreed that BPenn MW and would develop a manageable agenda for the next cycle of meetings and would include on it a policy for issuing current editions of KtoK to schools, surgeries etc. Action BPenn MW

9. Reports from other committees:

- (i) AONB Executive Committee – Nil in period
- (ii) Trowbarrow Advisory Group – Nil in period – PS described the management oversight of the reserve..
- (iii) AONB Planning committee – Continuing circulation of applications to members.

10. Chairman's Comments :

Nil beyond matters covered elsewhere

11. Business Plan report:

Draft update in preparation – FA will circulate. Action FA

12. Grant applications :

An update on recent applications and grants awarded was received. Special mention was made of the encouraging report from Arnside Sailing Club.

It was agreed that the proposal that recurrent grants should not be routinely supported, unless evidence was strong of further innovation and development rather than continuation of the same project.

RAin reported that there were several more applications in the pipeline. Publicity had been given to the scheme via the AONB's and Trust's newsletters.

MW reported that (although technically outside the AONB) Dallam School has agreed to the installation of swift boxes – it was suggested that the school might consider making them. MW will suggest this.

Action MW

13. **Treasurer's report.** This was received.

14. **Correspondence and secretary's report:**

This was received.

BP commented that it had been agreed that the minutes should be posted on the website. BPenn pointed out that some old ones were there – MW confessed to having overlooked this and would rectify it by putting on the most recently agreed minutes. Action MW

It was agreed that events succession should be a major item on the May agenda. Action MW

CP enquired about the role of Vice-Chairman, suggesting that it could be another trustee from the next AGM onwards and that it might be (subject to appropriate notice being given) that a chairman elect be appointed who would for one year take the role of vice-chairman, with no automatic expectation that the vice-chairman generally should be regarded as chairman-in-waiting.

It was agreed that offering honorary life membership to past servants of the Trust be considered. Action MW

The AGM agenda was agreed although two trustee vacancies would occur with AW and AG standing down.

15. **Any Other Business:**

BP referred to the articles in a recent Keer to Kent about footpaths and suggested that the Trust should consider any potential role in assisting in the management of permissive paths, liaising with landowners as necessary. This would be on the agenda next time Action MW

16. **Date and time of next meeting:** 7.30pm Second Tuesday quarterly, 8th May 2018. AGM 8th June 2018, 14th August 2018, 13th November 2018.

The meeting closed at 9.34 pm

17. **Signed as a correct record.....**

Fiona Allen, Chairman